

**LUDLOW SPECIAL COUNCIL MEETING**  
**MINUTES**

**September 26, 2013**

Mayor Kenneth Wynn called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance. Laurie Sparks called the roll, which showed the following council members present: Tom Amann, Randy Wofford, Bill Mullins, Amy Clary, and Josh Boone. (Joyce McMullin was absent.)

*ALSO ATTENDING:* Attorney Jeff Otis, City Administrator Brian Richmond, City Clerk Laurie Sparks, Public Works Foreman John Knuf, Code Enforcement Officer Rob Himes, and Interim Police Chief Bart Beck

**Motion by Mr. Amann, second by Mr. Mullins, to approve the minutes from the council meetings on August 8, 2013 and August 22, 2013. Motion carried: all ayes.**

**STAFF REPORTS**

Fire Department

The monthly report was included in the council packets.

Public Works

Mr. Knuf discussed the status of the public works facility project. The City plans to bid out the Hazen Street reconstruction project soon; there will be a meeting with residents on the street before the project begins next year.

Code Enforcement

Mr. Himes' report was distributed to Council. Mayor Wynn advised that he appointed Steve Chapman to fill the vacancy created by Howard Story's retirement from the Code Enforcement Board.

Police Department

Chief Beck submitted his report to Council.

**MAYOR'S REPORT**

Mayor Wynn requested that everyone keep Joyce McMullin in their prayers as she is dealing with an illness in her family.

**COUNCIL COMMITTEE REPORTS**

Finance Committee – (Ms. Clary, Ms. McMullin)

The Committee had nothing to report.

Public Works Committee – (Mr. Amann, Mr. Boone)

Mr. Boone thanked Public Works for beginning curb replacements. Amann discussed the need to make the sidewalks, especially near alley entrances, more handicap accessible. Mr. Knuf advised that the City is not required to make existing sidewalks handicap accessible, unless the area is disturbed.

Safety Committee – (Mr. Mullins, Mr. Wofford)

The Committee had nothing to report.

**CITY ADMINISTRATIVE OFFICER'S REPORT**

Mr. Richmond discussed the two sober houses (one for male residents, one for female residents) located on Elm Street. The organization operating the houses is protected under the Americans with Disabilities Act (ADA). Mr. Richmond advised he has requested that police officers check the area often. Discussion on complaints and concerns regarding the residents' background and their behavior. Mr. Amann discussed the need to have an ordinance requiring inspections of a house before it is transferred, especially in foreclosure cases, to ensure that it meets building code standards. Mr. Richmond advised Councilmembers to contact Kenton County Dispatch, rather than contacting the officers directly, if they have an issue. Mr. Knuf recently met with representatives of TANK to discuss the possibility of installing a Park and Ride Lot next to the Municipal Center. TANK will look into how much funding they could provide toward the total cost of installing a parking lot. Mr. Richmond advised that the City may be able to get funding State funding for the project as well. Mr. Richmond advised that he is reviewing Newport's ordinance regarding taxing abandoned properties at a higher rate because the City's current ordinance is too narrow to enforce. Discussion on the need to adopt uniform ordinances among the river cities. The City has hired a part-time officer to focus on issuing city citations for blighted properties, to review the City's ordinances, and to assist as a School Resource Officer when needed. Discussion on the need to repeal the snow emergency ordinance since there is no practical way to use it.

**CITIZENS WISHING TO ADDRESS MAYOR AND COUNCIL**

John Gaiser discussed the new gross receipts tax and recommended that the City ask more businesses to volunteer to help rather than requiring them to pay more money.

Ruth Bamberger advised that she has received several requests from residents to use a smaller, open 18-gallon recycling bin rather than the 65-gallon wheeled container. Discussion on whether the 18-gallon bin would be permitted under the current waste ordinance. Ms. Bamberger advised that, according to Rumpke, there are currently 334 residents participating in curbside recycling. Information about trash and recycling collection days will be published in the paper and posted on the City's website. Discussion on the issues of allowing the open recycling bins. Ms. Bamberger thanked everyone who attended the recent concert performed by pianist Masataka Goto.

Debbie Hummel, member of the Park Board and Garden Club President, requested that the City be more involved with the Park Board and park maintenance. Ms. Hummel discussed conditions of the City's parks and issues that need to be addressed. Discussion on the possibility of a "sponsor a bench" program to assist in the purchase of 8-10 benches for Ludlow Park. Ms. Hummel discussed the conditions of Carlisle Field and the need to add topsoil to fill in the ruts. Mr. Richmond advised that the City was not awarded a grant for field improvements through the Reds Community Fund this year, but will apply again next year. Discussion on the possibility of requesting assistance from Ludlow Schools for the maintenance of Ludlow Park and the ball fields. Mayor Wynn requested that Ms. Hummel meet with him and Mr. Knuf to develop a parks improvement plan to present to Council. After discussion, Mr. Wofford advised that he would bring approximately 30 students to participate in a work day at Ludlow Park on October 19, 2013 at 10:00 a.m. Ms. Hummel invited everyone to attend the next Garden Club meeting where they will have a guest speaker discussing a program called Plant It Forward.

### **UNFINISHED BUSINESS**

#### **Second Reading of Ordinance 2013-10**

**Motion by Mr. Amann, second by Ms. Clary, to call up Ordinance 2013-10 *An Ordinance Authorizing the Issuance of 2013 Tax and Revenue Anticipation Notes; Approving a Form of Note; Authorizing Designated Officers to Execute and Deliver the Notes; Authorizing and Directing the Filing of Notice with the State Local Debt Officer; Providing for the Payment and Security of the Notes; Appointing a Paying Agent and Registrar; Creating a Sinking Fund; Making Certain Federal Income Tax Covenants in Respect of the Notes; Authorizing the Mayor to Accept the Proposal of the Note Purchaser for the Purchase of the Notes; and Repealing Inconsistent Ordinances, Resolutions and Orders* for a second reading. Following the second reading by Mr. Otis and a roll call vote, motion carried: all ayes.**

### **NEW BUSINESS**

#### **First Reading of Ordinance 2013-11**

**Motion by Mr. Amann, second by Mr. Boone, to table the first reading of Ordinance 2013-11 *An Ordinance Amending City of Ludlow Ordinance No. 2011-20 Regarding Waste Collection until the Public Works Committee can review it based on Ruth Bamberger's request regarding recycling containers and other issues.* Motion carried, all ayes.**

#### **First Reading of Ordinance 2013-12**

**Motion by Ms. Clary, second by Mr. Wofford, to introduce Ordinance 2013-12 *An Ordinance Amending City of Ludlow Ordinance Chapter 91: Nuisances* for a first reading. Mr. Otis advised that the chapter was being amended to meet International Property Code Standards and give the City more authority to enforce them. Mr. Otis read Ordinance 2013-12 in summary.**

First Reading of Ordinance 2013-13

**Motion by Mr. Amann, second by Mr. Boone, to introduce Ordinance 2013-13 *An Ordinance Amending the Direction of One-Way Traffic on a Portion of Davies Street for a first reading.*** The ordinance will reverse the current direction of traffic to permit vehicles to enter Davies from Elm Street. Mr. Otis completed the first reading of Ordinance 2013-13. Mr. Richmond advised that Paul Miller, of Circus Mojo, requested the change to open up more parking and to allow vehicles better access to his future training center at the corner of Oak and Davies Streets.

First Reading of Ordinance 2013-14

**Motion by Mr. Amann, second by Ms. Clary, to introduce Ordinance 2013-14 *An Ordinance of the City of Ludlow, in Kenton County, Kentucky Establishing a Non-Exclusive Franchise for the Use of the Public Streets, Alleys and Other Public Grounds of the City for the Transmission and Distribution of Either or Both Natural Gas and Electricity Through and for Consumption Within the City; and Providing the Terms Thereof for a first reading.*** Mr. Otis completed the first reading.

Resolution 2013-19

**Motion by Mr. Boone, second by Mr. Mullins, to approve Resolution 2013-19 *A Resolution of the City of Ludlow, Kentucky Authorizing the Sale or Disposition of Real Property Known as 38 Elm Street, Ludlow, Kentucky, Pursuant to KRS 82.083.*** Discussion on terms of the sale of the property. **Following the reading of Resolution 2013-19 by Mr. Otis and a roll call vote, motion carried: all ayes.**

ANNOUNCEMENTS

None

**Motion by Mr. Amann, second by Mr. Mullins, to adjourn the meeting at 8:35 p.m. Motion carried, all ayes.**

Respectfully submitted,

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Laurie Sparks, City Clerk

Attest: \_\_\_\_\_  
Kenneth Wynn, Mayor